

BOARD MEETING MINUTES
ASPEN SHORES HOMEOWNERS ASSOCIATION
Monday February 5, 2018

Present: Sharon Sherwood (President), Pat Boynton (Treasurer), Brandon Parker (Vice President), Leslie Bigos (Secretary)

Time of Meeting: 7:01 pm, Home of Leslie Bigos - 2810 Akamai Way

Minutes: Minutes Approved from January board meeting

Financial:

- Reimbursements for members. Accountant suggested “best practices.”
- Office Depot - Pat Boynton to apply for an HOA Account to help with invoicing.
- Discussed paying bills electronically.
- All invoices and correspondence should go to 2850 Mikayla Lane, East Wenatchee, WA 98802 address.
- Dues may be dropped off with Leslie Bigos - 2810 Akamai Way in lieu of mailing
- Error in Septic invoices. Due to an accounting error, Septic assessment invoice were \$21 less than the required amount. A letter to go out to Members to let them know they can pay the full amount now or catch up in July.
- Pat Boynton pointed out that the budget needs to be refined. She will work with the accountant to make modifications to line items.
- Pat did not present any financial statement and the reconciliation of all financial statements was not back yet from the accountant for our review, so the board tabled voting on finances.
- Approved payment for following bills which was moved and 2nd. For 4, Against 0
 - PUD bill (for security light) \$17
 - Frontier (for phone) for phone system \$55.72
 - Secretary of State for HOA filing - \$10
 - Pump Tech \$189.35 for broken float repair

Septic Report - Dan Bigos

Pump Tech diagnosed and replaced a faulty float in dosing tank #4. The faulty float, giving an incorrect signal to the control panel was causing the 2 pumps in the tank to rapidly cycle through the off-on cycle which in turn blew the circuit and resulted in a non-functioning dosing tank until the breaker was re-set. The cost of the repair was \$189.35.

Old Business:

- Irrigation & Weed Control -- discussed renewing contract with Howard DeLong and also asking for volunteers to assist and learn what is required. Will also renew contract with Carlos for park maintenance.
- Discussed planting plan & water shares which landscape committee can consider.

New Business:

- 2825 Aspen Shores property for sale -- bank owned. Sharon is working on getting past dues paid per the lien on the property.
- 2952 Blue Heron Lane -- for sale by owner.
- Discussed community building.

Future Business

Review Election process and discuss ways of streamlining it.

Meeting adjourned 9:02pm