

## **ASPEN SHORES HOMEOWNERS ASSOCIATION BOARD MEETING**

**Date:** June 17, 2019

**Time:** 11:00AM

**Place:** 2810 Akamai Way

**Meeting called to order** 11:08 am

**Board:** Laine Lasker, Kim Rose, Leslie Bigos, Pat Boynton, George Juarez

**Members:** Nancy & Clark Eaton, Jim Boynton, Sharon Sherwood, Idy Huth

### **Open Forum**

\*All members are encouraged to contact a board member or email their issue prior to the Board Meeting so Board has time to ponder and include on the Agenda.

- Sharon Sherwood: Questioned Rock Island address for the Aspen Shores HOA. which is appearing on Google & Facebook.
- Resolution: Leslie Bigos To Claim and update the Google Business Page for Aspen Shores HOA.

### **MINUTES**

Approve Special Meeting RE 2 Motions minutes May 13, 2019 Ayes 5 Nays 0

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- Added Pat Boynton's offer assist Scott Backstrom on water issues
- Discussed board having final oversight on expenses.
- Jim Boynton and Pat Boynton commented on the minutes going out prior to the Board review and approval at a meeting and said this was not usual procedure.
- Revised as annotated. Motion to approve the minutes. Ayes: 5 Nays 0

### **FINANCIAL**

#### **Treasurer's Report**

- Reviewed Profit & Loss, Balance Sheet
- Treasurer asked the Board to consider opening a Septic Checking Account and a Septic Savings Account so that there is a firewall between General & Septic.

**Action:** Add as an Agenda item.

#### **Bills Paid**

- Linder & Goetz accounting March 75
- PUD Douglas Co. April 16

- Frontier April 57.84
- PUD April Douglas Co 16
- IRS April \$80
- Carlos Luna Park April \$90
- Linder & Goetz \$405 (Income Tax Prep)
- Carlos Luna May Park \$150
- Larry Morgan common area supply (valve) \$20.61
- Linder & Goetz April \$75
- PUD Douglas Co. May \$15
- PUD Douglas Co May \$57.84
- Frontier May 15
- Jim Boyton Glystar Spray \$39.68
- Eastman Insurance \$1725

**Income Tax** - The HOA paid \$80 in income tax the year on \$360 interest income. The HOA will have to pay taxes each year on interest income from septic reserve CDs. Taxe are listed as an Expense. The Treasurer recommended listing taxes as a Septic Expense, an additional line item, because the interest income is mainly due to septic reserve funds. Next year's anticipated interest income is \$1400.

## **INSURANCE**

Discussed insurance policy

## **SEPTIC**

**Motion:** That the septic committee be allowed to spend up to \$250 without prior board approval for routine maintenance costs. Ayes: 5 Nays: 0

### **Septic Committee Report:**

- Larry Morgan is fabricating new lids for the drainfield to replace current concrete lids at a cost of approximately \$200. The orchard owner was unhappy with the concrete lids. The new lids will lie flat, contain odors and hopefully create goodwill with orchard owner. Some gravel may be added to make the area more presentable.
- The Septic Committee will recommend keeping our dues as they are now because septic set aside interest will, in essence, provide a cost-of-living increase.
- Inspection will occur after cherry harvest per request of orchard owner.

## **LANDSCAPE PROJECTS**

### **Sue Baker Report**

**Committee Members:** Libby Morgan, Steve Woods, Janis Peters, Laiine Lasker, Sue Baker, Gary Francois, Bill Koster

The committee has met three times.

Survey was sent out, not all responded, cost & ongoing maintenance was a concern for many.

Items brought up by Survey:

- Sign: 2nd sign was brought up - coming off of Perry. Steve Woods has offered a place for a sign.
- Park: People want increased usage of the park. Are there other things we can do with park area? Suggestions - clear a path to the water from the park. Overgrowth prevents this.
- Committee is looking for previous irrigation plans to give the HOA a map of where irrigation lines are. Howard DeLong will meet with Kim to map out what he knows.
- Street lighting: Need a light to Akamai Way near the Aspen Shores sign.
- A Blueprint of existing and future [planned] landscaping is needed for planning/maintaining.
- Goal to complete by landscape plan by September.

**Motion:** Authorize expenditure up to \$100 to purchase appropriate software for planning and for bidding & contract performance.

Ayes: 4 Abstain: 1

#### **Irrigation share division - Scott Backstrom Report**

Erlandsen did a survey and determined we have enough water shares to accommodate all proposed projects.

Scott has worked with the Water District to allocate the water shares to surveyed areas for future planning.

**Motion:** Motion that Aspen Shores HOA pay 100% of the Erlandsen bill for the cost of surveying to allocate water shares for all proposed landscaping projects. This bill is for the benefit of the entire HOA and the cost would have been incurred regardless of whether the Blue Heron Tree project had been proposed or not.

**Ayes: 5 Nays: 0**

**Motion:** Kim's Motion: That the Association conducts a vote electronically, 3 to 4 weeks hence to grant approval for all plantings and associated work as recommended by the Landscaping Committee and approved by the HOA. Limited to funds gathered under the auspices of the "Blue Heron Group". Voting by all members of the Association is required because, despite funding outside of Association funds, it is an improvement to the common. Additionally, as an improvement, it may incur requirements in maintenance.

**Ayes: 4 Nays 1** Pat Boynton does not believe this complies with Bylaws.

**Meeting Adjourned 1:27pm**